

November 2021

A monthly departmental staff meeting was held on 05-11-2021 at 3.30 PM in the Department of Zoology, discussed and resolved the following things unanimously.

1. To distribute syllabus equally among the staff members of the department.

Zoology paper II - Biology of Chordates

Dr. K.N.V

Dr. R.C.M

Dr. MT

Zoology paper IV - Embryology, Physiology, Ecology & Animal Behaviour

Dr. K.N.V

Dr. R.C.M

Dr. MT

2. To Conduct Practicals for II Semester Students as per new syllabus.

3. To Conduct Internal Exams for II & IV Semester Students.

4. To maintain cleanliness in the department as well as in the laboratory.

5. To maintain dept registers up to date.

6. To Conduct AIDS awareness rally in connection with World AIDS Day on 1<sup>st</sup> December.

7. To take necessary precautions to prevent spreading of Covid 19 while conducting the classwork.

Faculty members.

1. Dr. K.N.V

5/11/2021

2. Dr. R.C.M

3. M. Thirumala

December, 2021

A monthly departmental staff meeting was convened on 03-12-2021 at 2.30 PM to discuss the following and resolved as follows:

1. To involve in the first year admissions activities.
2. To help the students in filling the on line application for admission in OAMDC Portal.
3. To prepare the students for university examinations by giving important questions in every paper unit wise.
4. To ask the students to submit the assignments on time and evaluate the assignments by concerned staff member.
5. To distribute the syllabus of Animal Biotechnology and Animal Husbandry equally among the staff.
6. To distribute the syllabus of cytology, Genetics and Evolution (Paper III) equally among the staff.

Faculty members

1. Dr. Arun strategy

2. Dr. Arun

3. M. Thir

January 2022

A monthly departmental meeting was convened on 05-01-2022 at 3.30 PM to discuss the following and resolved the things as follows.

1. To distribute the syllabus of Biology of Non chordates (Paper I) equally among the staff.  
Dr. K. N. V  
Dr. R. C. M  
Smt. M. T.

2. To take up the practical classes as follows mentioned below.

Biology of non chordates Practicals EM & TM - Dr. K. N. V

Cytology, Genetics and Evolution (Paper II) - TM - Dr. K. N. V

EM - Smt. M. T.

Animal Biotechnology Both EM & TM - Dr. R. C. M

Animal Husbandry Both EM & TM - Smt. M. T.

3. To keep the teaching diary and Teaching notes up to date.

4. To maintain cleanliness in the department as well as in laboratory.

Faculty members

1. Dr. K. N. V  
5/1/2022

2. Dr. R. C. M

3. M. T.

February 2022

A monthly department meeting was convened on 03.02.2022 at 3.30 PM to discuss the following things and resolved the things as follows.

1. To conduct cancer awareness programme in view of World Cancer Day on 4<sup>th</sup> Feb, 2022.
2. To conduct Quiz, seminars, debates etc and maintain record.
3. To motivate the students to participate actively in clean and green programme every Saturday.
4. To analyze the results and identify the backward students (slow learners) and conduct remedial coaching classes for them.
5. To conduct field trip to V Semester Students to visit poultry farm and dairy farms.

Faculty members

1. Dr. Jay Sharma
2. Dr. Jey
3. M. Thib

March 2022

A monthly departmental meeting was convened on 04-03-2022 at 12:30 PM to discuss the following issues and resolved the things as follows.

1. To complete the syllabus for III, IV <sup>th</sup> semester students in time and prepare them for university examinations
2. To Conduct internal Exams for I, III, V semesters
3. To Conduct practical Exam for V sem Students
4. To Conduct class room seminars for III and I semester Students.
5. To instruct the I & III <sup>sem</sup> Students Complete practical records in time.
6. To instruct the Students to submit their assignments in time.
7. To motivate the students to wear the uniform and identity Card compulsorily.
8. To conduct slip tests frequently by giving important Questions.

Faculty members

1. Reddy

4/3/2022

2. Ram

3. M. Thirumala

April 2022

A monthly departmental staff meeting was convened on 05-04-2022 at 3.30 PM in Department of Zoology to discuss the following and resolved the things as follows.

1. To Conduct Second internal Exam for I & III Semester Students as per new model Question paper suggested by CCE, Vijayanagara.
2. To Conduct awareness programme on Suicide in collaboration with Red Ribbon club of the College.
3. To prepare the students for university examinations.
4. To Conduct practical Examinations to I & III Semester Students.
5. To revise the important topics if syllabus is completed.
6. To maintain Continuous Internal Evaluation Register from this semester as per instructions given by the Principal, & CCE, Vijayanagara.

Faculty members

1. Uday  
5/4/2022
2. Shruti
3. M. Thirumala

May 2022

A monthly departmental staff meeting was convened on 04-5-2022 at 12.30 PM in department of Zoology to discuss and resolve the following things.

1. To prepare the students for forthcoming university exams.
2. To allot community service project to the I & II Year Students.
3. Resolved to instruct the students to collect the details related to CSP allotted to them and conduct survey in their areas related to CSP.
4. Resolved to distribute the syllabus as follows for VI Semester.

VI Semester - Immunology  $\left\{ \begin{array}{l} \text{Dr. K.N. Varma} \\ \text{Dr. R. Chandramauli} \\ \text{Smt. M. Thulasi} \end{array} \right.$

Principles of Aquaculture - Smt. M. Thulasi

Aquaculture Management - Dr. R. Chandramauli

Post Harvest Technology - Dr. K. Narasimhan

Faculty members

1. Dr. K. Narasimhan

2. M. Thulasi

In charge of Department  
LECTURER IN-CHARGE  
DEPARTMENT OF ZOOLOGY  
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